# **Derik Sourignavong**

# University Student

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deriksourignavong.me

## **Career Objective**

> Motivated student who demonstrates strong work ethic and creative ability. Currently attending university and has been recognised consistently for performance excellence and contributions to success. Motivated to learn, grow and excel.

## **Work Experience**

#### Scrutiny Officer & Data Entry Officer @ NSW Electoral Commission

March 2023 - April 2023 // Syd, Aus

- > Verified an average of 500 electoral ballots daily, ensuring accuracy and compliance with regulations.
- > Collaborated with election experts and stakeholders to identify and implement effective solutions for electoral processes.
- > Applied strong critical thinking skills in addressing challenges related to electoral
- > Proven ability to work with cross-functional teams to ensure the integrity of electoral processes.

#### Swimming Instructor & Receptionist @ Fairfield City Council

March 2023 - January 2024 // Syd, Aus

- ➤ Maintained a keen focus on safety and progress during swimming lessons.
- > Provided exceptional customer service by addressing inquiries and maintaining positive interactions with parents.
- > Established effective communication with swimmers, parents, and colleagues, fostering a collaborative environment.
- > Adapted swimming lesson plans to diverse learning styles and effectively addressed challenges for individual swimmers.

#### **Education**

#### The University of Sydney

Feb 2021 - Present // Syd, Aus // Distinction WAM

> Bachelor of Advanced Computing (Computer Science) and Commerce (Finance)

#### **TAFE Education**

Feb 2024 - Present // Syd, Aus

- > Studying for Cert IV in Information Technology (Networking)
- ➤ Learnt how to install and manage small scale networks

## **Volunteering**

### Youth Advisory Committee @ Fairfield City Council

July 2021 - July 2023 // Syd, Aus

- ➤ Helping as a member to advise and innovate a minister on the planning, development, integration and implementation of government policies and programs concerning young people.
- ➤ Monitoring and evaluating legislation and government policies and programs concerning young people and recommend changes if needed.
- ➤ Helping to conduct forums on issues of interest to young people.

## IT Subcommittee Member @ Sydney Marketing Society (SMS)

Feb 2023 - Nov 2023 // Syd, Aus

- ➤ Managed databases and sent weekly communication emails over Brevo
- ➤ Maintained and updated websites by utilising HTML, CSS, JS and Wordpress.
- > Collaborated with team members and always met deadlines.

## **Technical Skills**

#### **Tools and Platforms**

Google Suite & Workspace, Microsoft Office 365, Github, Adobe Creative Cloud, Chrome

## **General Skills**

- Attention to detail
- Problem Solver
- Fast typing (85+ WPM)
- Critical Thinker
- Self Directed
- Multi-Tasker
- Time-efficient
- Strong written and verbal communication skills

## Certifications

## **Higher School Certificate (HSC)**

**NESA** 

December 2021 // Syd, Aus

#### Google Cybersecurity

Google (Coursera)

December 2023 // Syd, Aus

## **Projects**

#### Website v2

Crafted a dynamic website using HTML, CSS, JS, featuring a responsive design and a contact form integrated with an SMTP server.

#### **Domain Name System**

Made a simple DNS that communicates with different servers through ports. Made with Python and Linux (Bash).

#### **Achievements**

#### **Community Service Award**

Award received by federal member Chris Hayes MP as a token of appreciation for substantially helping communities continuously.

#### Referees

#### Sean Ly

Youth Council Worker

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